****

**FITNESS TO PRACTISE**

**REQUEST FOR REVIEW FORM FORM**

|  |
| --- |
| **Please ensure that you have read and understood the Fitness to Practise Regulations available at: https://registry.southwales.ac.uk/student-regulations/fitness-practice/**  **This form should be submitted to the Student Casework Unit via email to:** [**studentcasework@southwales.ac.uk**](mailto:studentcasework@southwales.ac.uk) **no later than 10 working days after the formal notification of the outcome of a Fitness to Practise Committee. All relevant evidence MUST be submitted with this form.** |

**YOUR DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname:** |  | **First Name(s):** |  |
| **Student ID number:** |  | | |
| **Email address:** |  | | |
| **Course:** |  | | |
| **Faculty:** |  | | |

**GROUNDS FOR REVIEW**

|  |  |  |
| --- | --- | --- |
| **Please tick the box(es) that describes your grounds for requesting a review:** | | |
| **Ground A** | That new evidence or extenuating circumstances have become known that are relevant to the case, which you could not have reasonably made known at the time of the original hearing. *(NB Sensitive personal, family or cultural reasons will not be accepted as good reason.)* |  |
| **Ground B** | That there were irregularities in the conduct of proceedings of such a significant nature as to cause reasonable doubt as to whether the committee would have reached the same decision had they not occurred. |  |
| **Ground C** | That the findings and recommendations of the committee were disproportionate. |  |

|  |
| --- |
| **Please provide outline your reasons for requesting a review of the penalty:** |
|  |

|  |
| --- |
| **Please detail what reasonable outcome or further action you are expecting:** |
|  |

**EVIDENCE**

|  |
| --- |
| **Please list any additional evidence you have provided to support your grounds for requesting a review. Where new material evidence is submitted at this stage, please specify the reason(s) why this has not previously been provided.** |

|  |  |
| --- | --- |
| **Evidence attached in support of your request for review** | |
| **Type of evidence:** | **Date of evidence:** |
| *e.g. letter, e-mail, course materials, written statement* |  |
| *e.g. letter, e-mail, course materials, written statement* |  |
| *e.g. letter, e-mail, course materials, written statement* |  |
| *e.g. letter, e-mail, course materials, written statement* |  |

|  |
| --- |
| **Please specify the reason(s) why this evidence was not previously provided during the original hearing of the Fitness to Practise Committee:** |
|  |

**SPECIFIC REQUIREMENTS**

|  |
| --- |
| **Please outline any specific requirements you have for which reasonable adjustments may be needed:** |
| *For example, please note if you require correspondence to be in a specific font and/or size or if you have mobility difficulties that will require interviews to be held in a wheelchair accessible area.* |

**DECLARATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **I declare that the information given above, and any attached corroborating evidence, is accurate and true to the best of my knowledge.**  **I understand that in submitting this form I give my approval for relevant information/evidence to be made available to appropriate parties on request and shared in line with the relevant Communication Plan[[1]](#footnote-1)[1] and Privacy/Fair Processing Notice[[2]](#footnote-2)[2].** | | | |
| **Signed:** |  | **Date:** |  |

1. [1] Communication plans for each area of casework can be found here: https://registry.southwales.ac.uk/student-regulations/ [↑](#footnote-ref-1)
2. [2] <http://uso.southwales.ac.uk/ig/dp/> [↑](#footnote-ref-2)