In assessed work other than an examination/ in class test

Student is suspected of academic misconduct

In an examination/ in class test

Key:

AMO – Academic Misconduct Officer

AMP – Academic Misconduct Panel

Outcome confirmed at the boards

No

Yes

Yes

Student has the right to review the decision within 10 working days

AMO issues penalty

AMP issues penalty

AMO refers case to AMP

Can AMO issue penalty?

Most Serious

Serious

Yes

How serious is the case?

Yes

No

No

No

AMP hears case

Has the student committed academic misconduct?

Invigilators submit report to Exams Office

Case received by AMO

Is there potentially a case to answer?

No further action

Has the student committed academic misconduct?

AMO hears case

No case to answer – case is dismissed

OR

Poor academic practice – student is interviewed and advised; note of discussion given to student within 5 working days and kept on the student record