**RAISING CONCERNS ABOUT THE IMPACT OF INDUSTRIAL ACTION**

The University will do everything it can to minimise the impact of any industrial action on your teaching, learning and assessment. **If you feel that you have been disadvantaged because of the industrial action, you should talk to your module or course leader in the first instance.**

If you remain dissatisfied and you feel that the University has not taken sufficient steps to minimise the impact of the industrial on you, then you may submit a student complaint or an academic appeal.

**Submitting a formal complaint**

A formal complaint relating to the impact on you of the industrial action should be submitted using the form Complaint About Industrial Action.

When you submit your complaint, please make clear how you think the University has not fulfilled its responsibilities to you because of the industrial action and how you have been adversely affected. Please also state what reasonable outcome or further action you are expecting.

Please note that you need to allow sufficient time for your faculty to put alternative arrangements in place and we are not able to consider outcomes which are academic related (see ‘Submitting an academic appeal’).

We are unable to accept complaints submitted before or during industrial action. Complaints must be submitted no more than 3 months after the period of industrial action about which you are complaining. Complaints received after this period will only be accepted at the discretion of the Head of Student Casework (or nominee) and supporting evidence must be provided to account for the late submission.

**Submitting an academic appeal**

If you believe that your academic performance has been impacted by the industrial action, you are able to submit an academic appeal using the University’s Academic Appeals Procedure, once your results have been confirmed by the assessment board.

**Further information**

Additional information on industrial action for students at USW is available here: [Strike action information for students | University of South Wales](https://advice.southwales.ac.uk/a2z/strike-action-information-for-students/)

The OIA FAQs for students on strike action is available here: [Industrial action - FAQ for students - OIAHE](https://www.oiahe.org.uk/students/industrial-action-faq-for-students/)