Matter closed and a Completion of Procedures (COP) letter sent to you

YES

NO

Submit a RFR within 10 working days of notification of outcome at stage 2

The Academic Registrar (or nominee) will consider your RFR within 10 working daysof submission of the request

SCU will consider whether RFR is admissible

Admissible

Inadmissible

RFR will be disallowed and the original decision will stand. You will be issued with a University Completion of Procedures Letter within 5 working days

Refer to Review Panel who will convene within 20 working days of receipt of your appeal.

The decision of the Review Panel together with the timescales for any further required action will be communicated to you by SCU within 5 working days of the meeting

Review Panel rejects appeal – you will be notified within 5 working days and issued with a Completion of Procedures Letter.

Decision final and matter closed - you are able to take your case to the OIA

Review Panel accepts appeal and invites the Progression Board, examiners or independent specialist to reconsider their decision OR recommend the appointment of new examiners or a new independent specialist