Student is suspected of misconduct

Major

No

Yes

Risk Assessment Panel considers case and notifies student of their decision

Is a risk assessment required?

Case received by Associate Registrar (Student Casework) (or nominee) who discusses whether there is a *prima facie* case with the relevant Dean of Faculty

If *prima* facie case, Dean of Faculty (or nominee) appoints an Investigating Officer

No

Investigating Officer conducts investigation and completes report within 30 working days

Is there a case to answer?

Yes

Student either requests a Completion of Procedures letter or one is issued automatically if a request for review is submitted and declined

Case is reviewed by a Review Panel and a final outcome sent to the student. The student may receive a Completion of Procedures letter depending on the outcome

How serious is the allegation?

No case to answer and the case is closed

Yes

Case is referred to the University Disciplinary Committee, who hears the case normally within 20 working days and issues a penalty

Dean issues a penalty

Yes

Minor

Student has the right to request a review of the decision within 10 working days after formal notification of outcome

Student either requests a Completion of Procedures letter or one is issued automatically if a request for review is submitted and declined

No

Does the student have grounds if they request a review?

Case is reviewed by a Review Panel and a final outcome sent to the student. The student may receive a Completion of Procedures letter depending on the outcome